

# ATTENDANCE

“We do what’s best for kids”  
 ~Toppenish School District

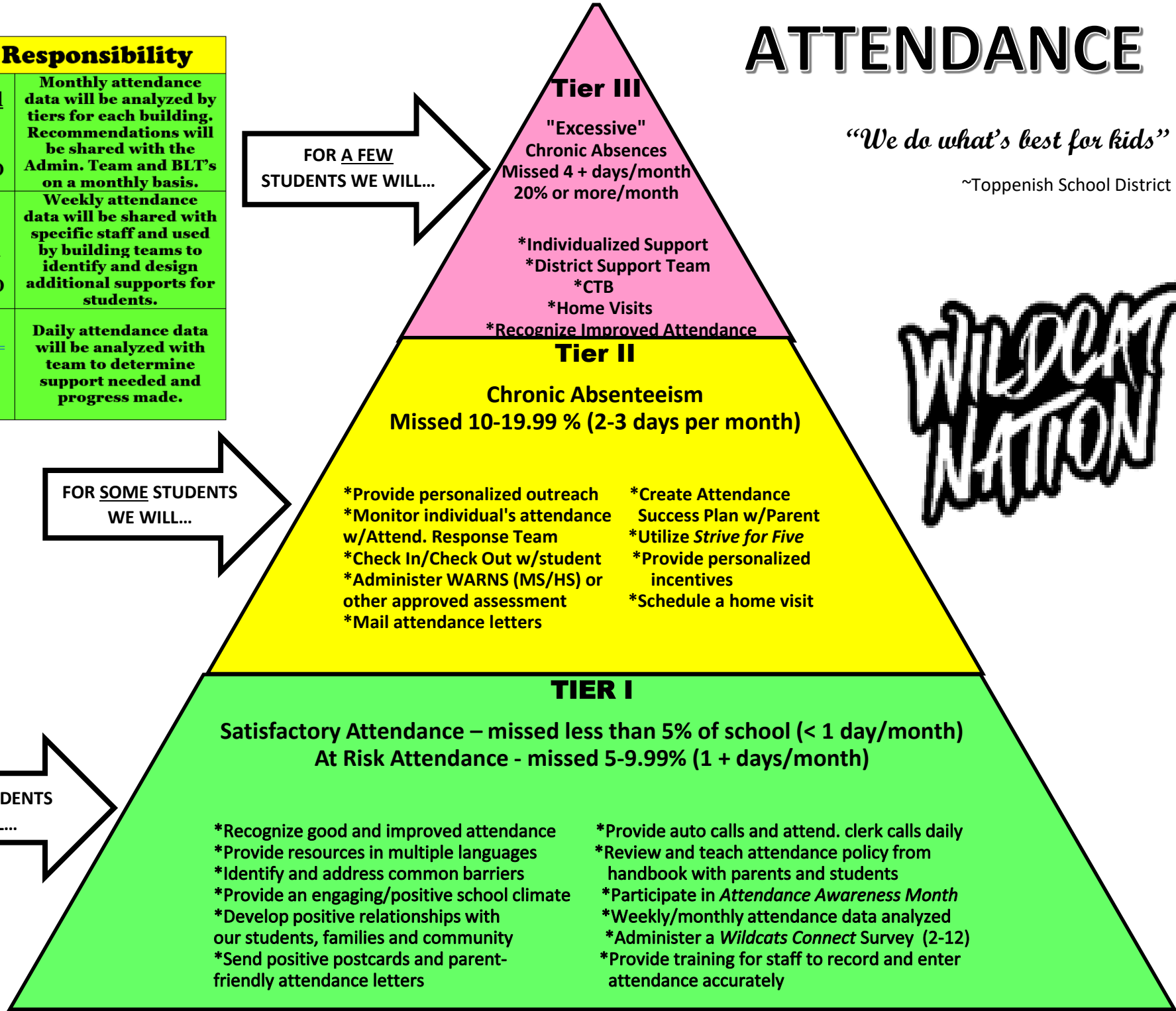


Levels of Responsibility	
<b>District Level</b> (Multi-Tiered System of Supports Leadership Team)	Monthly attendance data will be analyzed by tiers for each building. Recommendations will be shared with the Admin. Team and BLT’s on a monthly basis.
<b>School Level</b> (Building Level Leadership Team and/or Attendance Team)	Weekly attendance data will be shared with specific staff and used by building teams to identify and design additional supports for students.
<b>Team Level</b> (Family Support Team, District Support Team, Problem Solving Team)	Daily attendance data will be analyzed with team to determine support needed and progress made.

FOR A FEW STUDENTS WE WILL...

FOR SOME STUDENTS WE WILL...

FOR ALL STUDENTS WE WILL...



## **Tier I: For all students**

- Recognize good and improved attendance
  - Clear messages
  - School-wide incentives
    - Refer to attendance toolkit
- Provide resources in multiple languages
- Identify and address common barriers
- Provide an engaging/positive school climate
  - PBIS
  - Renaissance
  - Engaging lessons
  - Effective instructional strategies
  - PLTW/STEM
  - Inclusion
  - Response to Intervention
- Develop positive relationships with our students and families
- Send positive postcards and parent friendly letters
- Provide auto calls and attendance clerk calls daily
- Review and teach attendance policy from handbook with parents and students
- Participate in Attendance Awareness Month
  - Refer to attendance toolkit
- Monitor attendance data on a weekly basis
- Administer the Wildcats Connect Survey (WCS)
  - Grades 2-12
- Provide training for attendance clerks to record attendance
- Provide training for teachers on how to report attendance

## **Tier II: For some students**

- Provide personalized outreach
  - Wake up calls
- Monitor individual's attendance(attendance team)
  - Attendance tracker
- Utilize Strive for Five(Daily Attendance Graph)
- Provide personalized incentive
- Administer WARNS or other assessment
  - MS/HS
- Mail attendance letters
- Schedule a home visit
- Create an Attendance Success Plan
  - During a parent meeting at 3 unexcused absences
- Check In/Check Out with student

## **Tier III: For a few students**

- Individualized Support
  - District Support Team Referral
- Refer to Community Truancy Board
  - After 5 unexcused absences
- Home visits
- Recognize improved attendance